



SEWP V

www.sewp.nasa.gov

Solutions for Enterprise Wide Procurement (SEWP)

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Agenda

- SEWP Overview
- Website Overview
- Conclusion



Types of Federal Contract Vehicles

➤ **Government-Wide Acquisition Contracts (GWACs)**

- Agencies approved by OMB for IT Product/Service GWACs
 - GSA, NIH, NASA
 - Other agencies may have targeted GWAC authority
- Based on Clinger-Cohen Act
- Economy Act determination not required for GWACs
- Open to All Federal Agencies and Their Authorized Support Contractors

➤ **Franchise Funds**

- Provide Procurement Support
- Can accept direct funding
- Primary Agencies:
 - GSA Acquisition Services
 - Department Of Interior Acquisition Services Division
 - Department of Defense DISA / DITCO



SEWP in a Nutshell

- **Contract Vehicle for purchase of ITC (Information Technology and Communication) and Audio/Visual Product Solutions and related Services**
- SEWP IV effective ordering period to end April 30th, 2015
- SEWP V to begin May 1st, 2015



SEWP V by the Numbers

➤ **145-150 COMPETED PRIME CONTRACT HOLDERS**

- ✓ **5,000+ Providers including Cisco, Apple, NetApp, EMC, APC, Microsoft, Oracle, etc.**
- ✓ **Millions of Unique Products & Product Based Services**



What can be procured through SEWP?

➤ Information Technology	Computer Hardware, Tablets Storage Security
➤ Software & Cloud	Software Virtualization and Cloud Computing XaaS (e.g. SaaS=Storage as a Service)
➤ Networking & Communications	Network Appliances: Routers, Modems Telecommunication Devices and Monthly Service
➤ Supporting Technology	Scanners, Printers, Copiers, Shredders Associated Supplies and Accessories Sensors Health IT
➤ AV/Conferencing	A/V Equipment and Accessories TVs, Display Monitors, Projectors and Screens
➤ Services	Maintenance / Warranty Site Planning / Installation Product Based Training Product Based Engineering Services



Product Solution Availability

- SEWP is 'Catalog by Request' not 'Request by Catalog'
 - Quote Request tool available on-line
 - No traditional searchable catalog
 - Quotes are verified against contract catalog
- Dynamic Catalog
 - Items added to contract based on customer requests
 - Contract Holder requests to add products are approved or denied daily
 - On-line contract database of record
- Request for Information (RFI) Methods
 - Quote Request Tool (QRT)
 - Email RFI
 - Quick RFI Tool (being developed)



Fair Opportunity

- Fair Opportunity **MUST BE** provided within at least one Contract Group or Set-Aside

- Fair Opportunity applies to any Multi-Award Contract
 - FAR 16.505(b)
 - Process for Fair Opportunity (per FAR) is at CO's Discretion
 - SEWP Quote Request Tool is the only RECOMMENDED method
 - Best Value determination
 - Does not apply to orders under \$3,000

- Brand Name vs. Sole Source
 - Brand Name: Posting of Justification and Approval (J&A) with RFQ required for orders over \$25,000
 - Sole Source: Exceptions and procedures in FAR 16.505



SEWP V Groups

NAICS Code 334111

Group A

- Full and open Competition

NAICS Code 541519

Group B(1)

- Service Disabled Veteran-Owned Small Business Set-Aside

Group B(2)

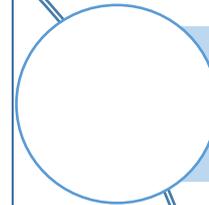
- Hub-zone Small Business Set-Aside

Group C

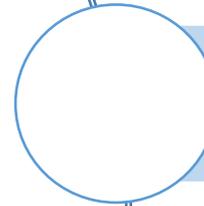
- Small Business Set-Aside

Group D

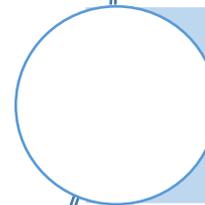
- Full and Open Competition



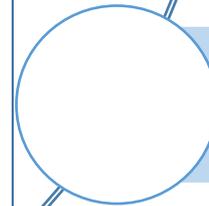
All business size designations are represented throughout SEWP V



Scope is the same for all Groups



RFQ's can be submitted separately to Group A (which has a different NAICS code) or any combination of Groups B, C and D



Alignment of groups ensures proper use of NAICS codes

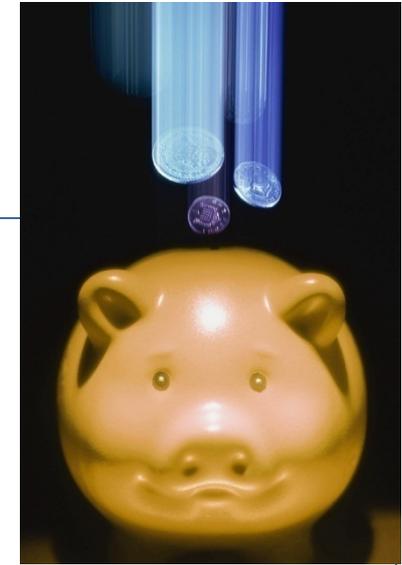


Contract Basics

- Basic Contracts on-line including table of incorporated clauses
- Delivery Order Against Existing Contract
 - Additional Clauses / T's and C's may be negotiated at the delivery order level
- Agency Specific Policies Are Easily Applied



Pricing



➤ Contract Price

- Contract discount structure
- Comparison to other contract prices
- Less Than GSA Price

➤ Quoted Price

- Purchases can be consolidated to maximize price discounts
- Internal competition results in line item discounts
- Product Prices may be negotiated/questioned

➤ Fair and reasonable pricing set at contract level for:

- All products
- All fixed price services

➤ Labor price reasonableness determined by initiator

- Level of effort
- Labor hours



Variable Priced Line Items

- All Line Items on SEWP have a Maximum Catalog Price, except:
- 3 Variable priced CLINS on every SEWP Contract
 - CREDIT-Z: For Credits
 - TRAVEL-Z: For Travel in support of in-scope services
 - Must follow GSA Travel pricing and regulations
 - DELIVERY-Z: For Delivery and Shipping costs
- **Fee is now incorporated in the product price**

All Orders → 0.39%



Procurement Lifecycle

➤ Pre-Order Support

- Review Requirements when scope is uncertain
- Assistance on SEWP Processes including step-by-step walk through
- Online Quote Request Tool

➤ Order Processing

- Review, process and forward orders to Contract Holder
 - Orders must be sent to SEWP Program Management Office (PMO) by Government Agency
 - All orders verified prior to forwarding to Contract Holder
 - Obtaining quotes through the Quote Request Tool will expedite order processing
- Reconcile and track orders through completion

➤ Post-Order Support

- Process and post order status data
- Assist with problem resolution



Order Submission Options

FOR A DELIVERY ORDER (DO)

Send DO paperwork to sewporders@sewp.nasa.gov

-Or-

Fax DO paperwork to [301-286-0317](tel:301-286-0317)

FOR A CREDIT CARD ORDER (DO NOT INCLUDE CREDIT CARD NUMBER)

Use submission option in SEWP Quote Request Tool (QRT)

-Or-

Send quote for CC Order sewporders@sewp.nasa.gov

-Or-

Fax quote for CC Order to [301-286-0317](tel:301-286-0317)



Post-Award Issues

- SEWP Program Office does not supply award information
- Quote Request Tool includes an optional Award Notification function

From FAR Part 16.505:

- All Orders
 - Fair Opportunity issues may be referred to an Ombudsman
- Order less than \$5 Million
 - Post-award debriefs and award notification are at the Issuing Agency's discretion
- Orders of \$5 Million or more
 - Post-award debriefs shall be provided
 - Contracting Officer shall notify unsuccessful bidders
- Protests
 - Orders under \$10 M only protestable for out of scope requirements or ordering outside the contract period of performance
 - Orders over \$10 M may be protested (FAR [33.104](#))



Reporting Available on SEWP

➤ New information provided during RFQ

- Contract Holder Information
 - Performance concerns
 - Business size designation
- Product Information
 - Government initiatives (e.g. Energy Star, EPEAT, TAA)
 - Agency specific approval (option to provide pre-approved product list)
 - Strategic Sourcing options
 - Supply Chain information

➤ Reporting availability:

- Reporting at agency level to review purchase history via the SEWP contracts
- Reporting at product classification level
- Reporting on adherence to government initiatives



SEWP Customer Service Contacts

Web	www.sewp.nasa.gov	24x7x365
E-mail	Help@sewp.nasa.gov	Get responses within 1 business day
Helpline	301-286-1478	Mon–Fri, 7:30 AM–6:00 PM ET
Fax	301-286-0317	Fax orders
E-mail Orders	sewporders@sewp.nasa.gov	E-mail orders
Mail	10210 Greenbelt Road, Suite 200, Greenbelt, MD 20771	



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Civil Servant Management Team*

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*Questions are best sent to help@sewp.nasa.gov for fastest assistance



SEWP Website Overview

- Frequently Asked Questions
- Contract Information
- Points of Contact
- Program Performance Page
- Agency Specific Pages
- How To Create an RFQ / MRR / RFI